

Admissions to Akemi Junior College

All admissions are made as per the rules and regulations of the Deputy Director of Education Pune and the Government of Maharashtra.

ELIGIBILITY:

Additional Procedure to be followed by candidates coming from I.C.S.E., C.B.S.E., Other Boards/States and Foreign Boards, for admission to junior colleges (Std. XI & Std. XII) Akemi Junior College, Pune.

On admission being offered to the candidate in the First Year or Second Year Junior College (Std. XI or Std. XII class), he/she is required to submit the following:

1. A duly filled in application form for provisional eligibility, available at the H.S.C. Board Office.
2. A photograph affixed and attested for obtaining the provisional eligibility certificate.

DOCUMENTS REQUIRED:

All students are **required to submit the following certificates/documents** of the last examination passed:

- (a) One attested copy of the Mark-sheet.
- (b) One attested copy of the Passing Certificate.
- (c) Original Migration Certificate.
- (d) One attested copy of the School Leaving Certificate or Transfer certificate.

Note: Students passing ICSE/CBSE/OTHER BOARDS are required to get their Original School Leaving Certificate countersigned by their respective Educational Inspector/Education Officer before securing admission to the First Year Junior College.

- The “DEED OF UNDERTAKING” on stamped paper of Rs.20/- signed by the candidate and parent/guardian. (The draft copy is available with the Application form)
- Candidates passing Class X CBSE are required to submit or upload the Board Examination Hall Ticket.

Note: Admission to the Junior College (Std. XI) will be granted only on submission of the above.

IMPORTANT INSTRUCTIONS:

1. Getting an admission form does not necessarily mean getting admission in the college.
2. Your admission is valid only if you pay the fees on the same day that the authorities sign the admission form.
3. Students are advised to read all the notices displayed on different notice-boards at various places on the campus.
4. At least 75% attendance for lectures and practicals is compulsory.
5. Strict disciplinary action will be taken against students resorting to unfair means during examinations. Students should not damage the reputation the college by misbehaving themselves.

6. Strict discipline must be maintained on the college campus. Students must not misuse or damage movable and immovable college property. Smoking, tobacco-chewing and spitting is strictly prohibited on the college campus.
7. In all controversial matters the decision of Director or Principal / Vice-Principal and other relevant persons in authority shall be final and binding on students as well as on the parents and guardians.
8. The use of Identity Cards for students is compulsory. They are expected to display them while on the college premises.
9. The use of mobiles in the college premises is strictly prohibited.
10. The unofficial collection of funds from students or outsiders on or outside the college premises in the name of the college is strictly prohibited.
11. Physical, psychological and emotional ragging is not allowed. In such cases strict legal action will be taken.
12. Unofficial recreational trips in the name of the college are not permitted.
13. Unofficial annual social gatherings such as Rose-Day, Traditional Day and any other such other celebrations are not allowed on the campus.
14. Students must park their vehicles outside the college premises at their own risk.
- 15. No change of subjects is allowed at S.Y.J.C. level without the Principal's permission.**

16. Environmental Education

- Environmental Education has been introduced from June 2006 for class XI and XII by H.S.C. Board as a compulsory subject. Completing all projects, field work, etc. and clearing examinations in the subject is compulsory for all students of the Junior College. If students fail to do so, they will be declared FAIL in class XI and XII examinations. It may please be noted that marks of class XII students in Environment Education have to be sent to the H.S.C. Board. These marks / grades are shown on the mark list of (XII) H.S.C. Board examination.
- Detailed information regarding projects, examinations, etc. in Environmental Education will be given in the class. Students should follow teachers' instructions carefully.
- **Project:** 40 marks
- **Theory Examination:** 60 marks

17. Oral Examinations

- Oral examinations are introduced in all language subjects at class XI and XII levels from June 2006. Taking oral examinations as per scheduled timetables is compulsory for all students. Absentees will have to appear for re-examinations only on payment of a fine fixed by the authorities.
- **Theory:** 80 marks

- **Orals:** 20 marks

18. Promotion from F.Y.J.C. to S.Y.J.C.

- The results of the First Year Junior College (class XI) will not be decided on the marks obtained by a student only in the Annual examination. Equal weightage will be given to the performance of students in assignments, tutorial examinations, oral examinations, practical and project work (whichever is applicable), the Terminal examination and the Annual examination. The final results will be based on the average marks secured by a student in these examinations.
- In case, a student misses any examination for any reason (such as on medical ground), he must make a written application to the Supervisor or Vice-Principal (Jr. College) along with documentary evidence in proper time.
- There shall be no re-examination in case of students who fail in class XI.