

Venue: Board Room, Akemi Business School Campus

Date: 01st June, 2017

Time: 02:00pm onwards

Agenda of the meeting:

1. Formation and nomination to IQAC Cell for the year 2017-18
2. Discussion on “Evaluation Pattern”
3. Any other work

Following members were present for the meeting:

1	Mr. Abhishek Bokey	7	Mr. Murlidhar Ghodke
2	Mrs. Vibha Bokey	8	Ms. Rajashree Dighe
3	Dr. Sharad Patil	9	Ms. Vinal Pais
4	Dr. Vidya Khachane	10	Mr. Harit Pandya
5	Mr. Ramanand Chivate	11	Mr. Ashish Devpujari
6	Ms. Mrunali Saner	12	Ms. Manpreet Kaur

Minutes of the meeting:

1. Mrs. Vibha Bokey proposed that the institution to go for NAAC Accreditation and requested Dr. Sharad Patil to initiate the process
2. Internal Quality Assurance Cell (IQAC) was established and committee was formed. Chairperson and members are nominated as per the details below:

1	Dr. Sharad Patil	Director	Head of the Institution
2	Ms. Mrunali Saner	Assistant Professor	IQAC Coordinator
3	Ms. Vinal Pais	Administrative Officer	Member
4	Dr. Vidya Khachane	Associate Professor	Member
5	Ms. Manpreet Kaur	Assistant Professor	Member
6	Mr. Ramanand Chivate	Assistant Professor	Member
7	Mr. Harit Pandya	Assistant Professor	Member
8	Mr. Asish Devpujari	System Administrator	Member
9	Mr. Murlidhar Ghodke	Librarian	Member
10	Mr. Satish J. Kalokhe	President – Quality Circle Forum of India	Member

3. Concurrent Evaluation for the year 2014-15 and 2015-16 as per the norms of Savitribai Phule Pune University was reviewed and approved.
4. Meeting concluded with the vote of thanks by Ms. Mrunali Saner



M. Pawar

& Director
Akemi Business School