YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	Akemi Education Society's, Akemi Business School, Marunji, Pune.
• Name of the Head of the institution	Dr. Sachin Kulkarni
• Designation	Director
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9325272779
• Mobile no	8888214658
• Registered e-mail	director@akemi.edu.in
• Alternate e-mail	accreditation@akemi.edu.in
• Address	Akemi Knowledge city, Sr. No. 30/3/1, 30/4/A, 30/4/B, Akemi Road, off Mumbai Pune Highway, Marunji Road, Pune 411057
• City/Town	Marunji, Pune.
• State/UT	Maharashtra
• Pin Code	411057

2.Institutional status

• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

- Financial Status   **Self-financing**

- Name of the Affiliating University   **Savitribai Phule Pune University.**

- Name of the IQAC Coordinator   **Dr. Sachin Kulkarni**

- Phone No.   **9325272779**

- Alternate phone No.   **8888214658**

- Mobile   **8617625329**

- IQAC e-mail address   **director@akemi.edu.in**

- Alternate Email address   **accreditation@akemi.edu.in**

3.Website address (Web link of the AQAR (Previous Academic Year)   www.akemibussinessschool.com

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: www.akemibussinessschool.com

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.30**	**2019**	**13/06/2019**	**13/06/2024**

6.Date of Establishment of IQAC   **01/11/2018**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
MAHADBT	**EBC**	**State Government**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   3

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Orientation to Staff and Students regarding NAAC Accreditation Process. • Insisting the ICT enabled Teaching with purchase of Whiteboards, audiovisual instruments, visualizer, Epodium and replacement of LCD Projectors in the classrooms. • Academic Administrative Audit with the help of External Experts. • Induction (Orientation) programme to I year Students. • More activities for students to engage in Extension Activities

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1 More use of ICT in Teaching Learning Processes	**For capturing of Video in classrooms the instruments like audiovisual facilities with PAS and video capturing system has been purchased. In case faculty wants to record video, it can be utilised very easily.**
2. Making administrative processes streamlined	**Time & processes of admission , TC,bonafide were studied , mapped from person to person. It helped in streamlining of processes increasing accuracy and saving time**

13.Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	**12/09/2020**

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	Akemi Education Society's, Akemi Business School, Marunji, Pune.
• Name of the Head of the institution	Dr. Sachin Kulkarni
• Designation	Director
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9325272779
• Mobile no	8888214658
• Registered e-mail	director@akemi.edu.in
• Alternate e-mail	accreditation@akemi.edu.in
• Address	Akemi Knowledge city, Sr. No. 30/3/1, 30/4/A, 30/4/B, Akemi Road, off Mumbai Pune Highway, Marunji Road, Pune 411057
• City/Town	Marunji, Pune.
• State/UT	Maharashtra
• Pin Code	411057
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Self-financing
• Name of the Affiliating University	Savitribai Phule Pune

	University.
• Name of the IQAC Coordinator	**Dr. Sachin Kulkarni**
• Phone No.	**9325272779**
• Alternate phone No.	**8888214658**
• Mobile	**8617625329**
• IQAC e-mail address	**director@akemi.edu.in**
• Alternate Email address	**accreditation@akemi.edu.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	www.akemibussinessschool.com
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	www.akemibussinessschool.com

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.30**	**2019**	**13/06/2019**	**13/06/2024**

6.Date of Establishment of IQAC	**01/11/2018**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
MAHADBT	**EBC**	**State Government**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	[View File]()

9.No. of IQAC meetings held during the year	**3**

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Orientation to Staff and Students regarding NAAC Accreditation Process. • Insisting the ICT enabled Teaching with purchase of Whiteboards, audiovisual instruments, visualizer, Epodium and replacement of LCD Projectors in the classrooms. • Academic Administrative Audit with the help of External Experts. • Induction (Orientation) programme to I year Students. • More activities for students to engage in Extension Activities

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1 More use of ICT in Teaching Learning Processes	**For capturing of Video in classrooms the instruments like audiovisual facilities with PAS and video capturing system has been purchased. In case faculty wants to record video, it can be utilised very easily.**
2. Making administrative processes streamlined	**Time & processes of admission , TC,bonafide were studied , mapped from person to person. It helped in streamlining of processes increasing accuracy and saving time**

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	**12/09/2020**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	**04/02/2022**

15.Multidisciplinary / interdisciplinary

The MBA program affiliated to SPPU Pune is Choice Based Credit System (CBCS) program. This provides students to select subjects from vast category of syllabus. This provides enhancement of the students interests towards specific domain of knowledge, though; this may not be mentioned as the multidisciplinary program. But interdisciplinary nature can be highlighted through the CBCS program. The students can opt for interdisciplinary specializations in terms of major and minor categories of choice. This definitely provides enhanced employability of the students with greater probability of applying to interdisciplinary positions.

16.Academic bank of credits (ABC):

Based on the New Education Policy SPPU is preparing to implement the priority based developmental activities in the university and with the affiliated colleges. This is in accordance with the CBCS pattern introduced by SPPU for MBA program from 2019. With updated CGPA and SGPA methodology of the assessment strategy along with continuous concurrent methodology students has to secure credits at the end of the program to be eligible for awarding the MBA degree. At the end of program students are expected to be securing at least 110 credits. The records of semester wise credit earned by the particular students are stored in credit bank maintained by SPPU and same has been reflected from the mark sheet of the students.

17.Skill development:

SPPU has accommodated skill based learning and development of the students pursuing MBA with 2019 CBCS pattern. Basically the curriculum is structured in a way that support slow learner students and also provide ample opportunity of growth to the bright students. This has been maintained by provided choice based selection of fundamental subjects helpful the slow learner students or the students those are from non-commerce background. The bright students have opportunity to select enrichment courses. Ultimately selection of these subjects and completion of these courses has been reflected into the Credits earned by the particular degree. Hence MBA degree can be awarded upon earning 110 credits but bright students can earn more credits through enrichment courses to stand out from the ordinary students. Apart from this students can enroll to any online courses through authorized MOOCS platform and learn the skills they want. These online courses and credits are also counted in the final mark sheet of the students showing credits earned from online courses.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Indian culture and ancient knowledge is percolated into the management education with systematic efforts. The MBA Curriculum CBCS-2019 pattern is witnessed the subject of Indian Ethos and Business Ethics. The syllabus covers major theories, concepts, terms, models and framework of Indian ethos and business ethics. Also encourage students to DISCOVER the contemporary Issues in Business Ethics. Very specifically speaking syllabus implements Karma, Karma Yoga and discover its relevance in business setting, ILLUSTRATE the business ethical decision rationale derived from Indian Heritage Scriptures.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The MBA syllabus provided by SPPU itself narrated outcome based education in curriculum. Thus outcomes are basically considered as the performance syllabus, and this implies: there must be a performer – the student (learner), not only the teacher, there must be something performable (thus demonstrable or assessable) to perform and finally, the focus is on the performance, not the activity or task to be performed. In this way MBA curriculum is considered to be the application oriented transformation of the students. The syllabus covers four aspects of the outcomes such as, Program Outcomes, Program Specific Outcomes, Learning Outcomes and Course Outcomes. The skill building and skill development is the core focus under the curriculum. The broader perspective of skills development is consider the program

outcomes, whereas, managerial ability is covered under the program specific outcomes. Learning outcome and course outcome are the specific skills sets related to the particular subject/course under the MBA program.

20.Distance education/online education:

MBA program under SPPU is fulltime program and is not allowed to be conducted as distance learning or online education. Thus MBA is considered as the 'touch based' program involving class room interaction and moderation with mentoring for ensuring visible transformation in students' personality, behavior and skill sets.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**1**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**100**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**60**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**60**

File Description	Documents
Data Template	View File

3.Academic

3.1	**12**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**12**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**5**
Total number of Classrooms and Seminar halls	
4.2	**86.53**
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	**70**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Being a part of Savitribai Phule Pune University, Pune the Institute has to follow the curriculum structure fixed at the university level. But the effective delivery is in the scope of the Institute. In the year 2019-20 the University has revised the syllabus for the program. The new combination of specializations

i.e. major-minor, concurrent evaluation methods were discussed in detail. The subjects were allotted as per the specialization and expertise of the faculties. The micro plans were prepared accordingly by the faculty members in advance. Identification of Slow and advanced learners is done at the start of the semester to take required efforts for attaining the predefined course outcomes. The Covid19 pandemic hampered each and every field and education was not a spared one.. The Institute has responded to this situation spontaneously by shifting lectures to online mode.. When the total lockdown was announced on 24th March, faculties were ready with the mechanism of e-sessions through Skype, Zoomcall etc. From 28th March actual e-sessions were conducted by the faculties on zoomcall effectively. Faculties conducted 182 Live sessions through online mode. 65% Syllabus was covered before lockdown and the remaining 35% Syllabus is completed through this online mode.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	0

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

AKEMI Plans all the activities according to the academic Calendar. The same has beenuploaded on the website of the Institute to share it with all the stakeholders. The Course files containing-revised Course Contents, Micro-plan of the course, Research Papers/Case studies, Question Banks and concurrent evaluation methods is prepared by all the faculties. Identification of Slow and advanced learners is done at the start of the semester to take required efforts for attaining the predefined course outcomes. The change in teaching pace and methods is done by the faculty members accordingly.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	0

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

7

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

267

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Akemi Business School regularly conducts workshops/seminars/ guest lecture to encourage students to take up entrepreneurship, to address gender challenges in the corporate world and to sensitize female studentsabout their safety through organizing workshops. The second-year MBA students have a subject "Managing for Sustainability" whose objectives includegeneral ethical principles in business, social responsibility and sustainability.Akemi Business School believes in inculcating values through different activities like Swacha Bharat Abhiyaan, tree plantation, blood donation and health awareness session. During the current academic year, Akemi Business School has been conducted various activites apart from the curriculam and syllabus.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

100

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

**from the following stakeholders Students
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	[0](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	[0](#)

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

100

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

32

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Akemi Business School believes in developing all the students and thus emphasizes on assessing theirlearning levels depending on students' percentage in both, the qualifying degree and entrance exam. Foridentifying the slow learners, the director has approved MBA Entrance Exam as cut-off level.Consequently, slow learners are given the extra classes with counselling and re-clarifying the doubts onrequired topics. Akemi also encourages the slow learner students to opt for basic courses provided in the curriculam itself. In Akemi Business School, a counsellor (Mentor) also helps in analysing the cause of lowperformance of slow learners and guides in remedial actions at personal level students. This method ensures dignity of the slow learner students. Basically MBA program is open for all graduates thus most specifically engineering and science background students get stucked with basic understanding of the concepts.Similarly, advanced learners are also identified on the basis of students' performance in onlineexamination (Students obtaining first 10 positions). Advanced learners are encouraged to attend advane level of courses to nourish their talent. The MBA curriculam has a provision to count these academic credits for the students and this will be accommodated in the MBA marksheet.

File Description	Documents
Paste link for additional information	https://akemibusinessschool.com/
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
158	15

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Based on the students level and the mix of the various academic background appropriate teaching pedagogy has been used by the respective faculty members. Akemi business schoool provides freedom to the faculties in this case to adopt effective teaching methodology. Though most possible way of powerpoint presentations, case works, live projects and group discussion is frequently used in the teaching methodology. The selection of case studies for discussion as well as examples selected are completely in consideration of the students academic learning level. Thus Akemi business school is commited to provide healthy teaching and learning methodology keeping students at central position to enhance transformation of the students to become industry leaders.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	https://akemibusinessschool.com/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled classroom as a means to use enhanced technology for enabling effective teaching delivery. This teaching method also enables the teacher to give a quick review regarding theearlier classes (whenever needed) and helps them in following time management with effective learning environment. It is not only the Power point presentatioon but the exact blend of auido visual material for impacting learning of the specific phenomena of the students. For example, marketing professor shows adverts of different brands and tries to connect the strategic marketing practices adopted by the different brands in same industry. The communication skills also enhanced by screening various ted talk shows. This perfect blend proov to be the increased understanding of English language and symulteniously provide cueerent trends in various sectors.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

15

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

49.5

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

At the institutional level, the learning process of students is tracked through the Continuous InternalEvaluation (CIE) which is extended for the period of whole academic session. Academic calendar providesthe schedule of the assessment criteria. The assessment process is spread in the form of class tests,assignments, open book test, case study, internal exam and presentations. Students are given feedbackabout their individual performance and given inputs on how to improve. The result is also communicatedto academic coordinator and the Director. Any doubt raised by the students with regards to the internal assessment is solved by systematic process. Initially student reach to the specific subject teacher and try to get proper justification on the performance. If it is not satisfactorily appealed to the students then he/she may write application letter to the director. With the natural justice method director investigates issue by hearing the students arguements and then resolve the issue to

ensure win win situtaion without hampering students' academic career.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://akemibusinessschool.com/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

As stated earlierStudents are given feedbackabout their individual performance and given inputs on how to improve. The result is also communicatedto academic coordinator and the Director. Any doubt raised by the students with regards to the internal assessment is solved by systematic process. Initially student reach to the specific subject teacher and try to get proper justification on the performance. If it is not satisfactorily appealed to the students then he/she may write application letter to the director. With the natural justice method director investigates issue by hearing the students arguements and then resolve the issue to ensure win win situtaion without hampering students' academic career.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://akemibusinessschool.com/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

MBA syllabus provided by the SPPU Universith is itself accommodated with the program specific outcomes as well as it is accompanied time course specific outcomes classified into six indicators such as, remember, analyse, apply, critical understanding etc. The rubrix method is adopted by the institute to make sure all the program outomes and course oputcomes are attended students wise by the institute. The analytical conclusion on the outcomes are displayed on the website.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://akemibusinessschool.com/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

It is routine practice in the institute to evaluate attainment of the programme outcomes and course outcomes regularly. This evaluation has been conducted by each faculty for his/her specific subject. Student wise analysis is carried out for understanding attainment level. This has ensured that the MBA programme is not only accomplishment of the syllabus but it is the tool for complete transformation of the students. To assess this complete transformation analysis of outcome is made.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://akemibusinessschool.com/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

75

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://akemibusinessschool.com/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

www.akemi.edu.in

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File]
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	[0]

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Akemi Business School has created Entrepreneurship Development Cell and Research Cell for makingsound innovative eco-system so as to transfer the business as well as research knowledge among thestudents.The Entrepreneurship Development cell is formulated for improving the entrepreneurial skills among thestudents. We have decided to organize EntrepreneCurship Wakefulness Camps, EntrepreneurshipEnhancement and Faculty Development Programmes for this batch to address students andteachers.Research Cell at Akemi Business School has created dedicated department of research for promoting andfacilitating research among students and faculty. Akemi Business School enable researchers to accomplishsuperiority in their work, and eventually, interpret vision of creation of knowledge for the benefit of the Society into realism. Akemi Business School faculty members are active and regular participants in national& international conferences. They present papers in international journals and national journal for theimprovement of their research acumen and knowledge.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://akemibusinessschool.com/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

9

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://akemibusinessschool.com/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers

in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Akemi business school is always intended to provide extended experential learning to students through organizing extended activities. Interenational Yoga Day is organized and celebrated in the institute in which 22 students have participated. Apart from this Akemi Business School also organized Tree plantation drive in collboration with DTE. The most significant activity can be mentioned here is that 50 Akemi students have provided home based mask preparation training in the community. Plastic waste need to be controlled and this will surely achieved only by raising awareness in the community. Thus Akemi students has put their efforts in positively providing awareness in the community for minimising the plastic waste.

File Description	Documents
Paste link for additional information	https://akemibusinessschool.com/
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

160

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

6

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	[View File](#)

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Akemi Business School has adequate infrastructure which fulfils perquisite requirements of statutory body. Akemi Business School have total four (04) classrooms out of which all have LCD

Projectors, Networked PC, Internet Access, Wi-Fi facilities, MS Office and related software having approx 285 sqm carpet area. Akemi Business School have 79 computers with internet facility. 60 computers are provided for the students in the computer lab. The carpet area of Computer lab is 224.11 sqm with seminar hall having area of 136.50 sqm along with ICT facilities. It has well equipped Library with learning materials such as journals, e-books etc. As per the new syllabus books are made available for various subjects.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://akemibusinessschool.com/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Akemi Business School understands the need of healthy and competitive attitude with sound mind. A good manager should be individual as well as team player. It is done as a part of development along with yoga and in-door games. Institution students have participated at all competitive sports at university, district/state and national level. Akemi Business School has a dedicated open playground of 375 sqm to promote outdoor sports like volley ball, kabbadi, kho-kho and a dedicated boys / girls room having indoor sport facility like table tennis, chess, carom etc. Regular cultural activities are celebrated to experience oneness amongst students though freshers welcoming, farewell, yoga day, international women day, state and national festivals. Institution has a dedicated auditorium with 100 seating capacity.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://akemibusinessschool.com/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://akemibusinessschool.com/facilities/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

907795

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Akemi Business School use automated integrated library management system. Autolib NG software and is partially automated. Akemi Business School has initiated the use of Autolib NG software and this software help users for searching books. User can search the library resources as per follows: Advance Search: The searching can be done with various combinations such as Title, Author, Publication Keywords, Class number and Accession number General Search: Title, Author, Publication, Keywords. Accession Search: Search can also be done through the accession numbers without remembering the title or author of the book. This facilitates fast & accurate searching. Reports: This is an important component of the integrated Library Management System (ILMS)Autolib NG which

helps to generate various reports. This will help in maintaining optimum stock of the concerned resources and tracking of the library resources.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	https://akemibusinessschool.com/

4.2.2 - The institution has subscription for the **C. Any 2 of the above** **following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.18

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

35

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Akemi Business School campus computers are well connected with LAN, Wi-Fi and internet connectivity with 50MBPS.Wi-Fi and internet access is available for the staff and students. Classrooms are accessible with internet through LAN and Wi-Fi. Computer lab in-charge takes care of regular software and hardware maintenance. Wi-Fi facility updating is decided on the basis of total strength of the students and faculties in institute. Akemi Business School maintains security for accessing the network and also limited sites which can be operated. Students can use this facility only foreducation purpose.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://akemibusinessschool.com/

4.3.2 - Number of Computers

75

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

907795

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Akemi Business School has well developed mechanism for maintenance of the facility. All physical facilities likeClassrooms and Computers are made available to students. Akemi Business School keeps the record for maintaining and utilizing physical facilities, academic facilities and support facilities. Classrooms, boards and furniture facilities are utilized regularly by the students. Provision of budget for library maintenance is provided by college management. Akemi Business School have maintenance department for the building maintenance. Maintenance regarding carpentry, plumbing, civil, electrician, gardening, sports work is carried out maintenance department from outsourced local vendors. Administration plans and takes decision on major infrastructure issues like painting, infrastructure changes to meet the University requirement. The procedure of daily cleaning, maintenance is followed and looked after by the housekeeping. Staff members are assigned duties to see that the instruments are

maintained properly. Institution has a generator / backup system for any electricity supply failure or voltage fluctuation. Daily cleaning activity is scheduled for the cleanliness of the campus. Pure and safe water supply at prominent places adequate number of water reservoirs is there in place. These water reservoirs are well maintained so that they confirm to the standards of hygiene and safety enforced.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://akemibusinessschool.com/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

160

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://akemibusinessschool.com/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

5

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

160

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

**grievances including sexual harassment and
ragging cases Implementation of guidelines of
statutory/regulatory bodies Organization
wide awareness and undertakings on policies
with zero tolerance Mechanisms for
submission of online/offline students'
grievances Timely redressal of the grievances
through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

16

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

1

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Akemi Business School have formed various committees like Anti-ragging Committee, Internal Complaint Committee, Training and Placement Committee, Student Grievance Committee, Cultural Committee, Alumni Committee, Women Grievance Committee etc. The responsibilities of these committees include developing educational and community initiatives, the planning of various social events, addressing student concerns.

The Cultural Committee: - The Committee is responsible for the smooth conduction of various events organized in Akemi Business School throughout the academic year.

Training and Placement Committee: This committee is responsible for building and strengthening corporate relations and facilitating the placement process including Summer Internship and Final Placement

Anti-ragging Committee: - The committee has been constituted for the prohibition and prevention of ragging by the students whether by words spoken or written or by an act on freshers

Academic Committee – This Committee is responsible for keeping track of the progress of the academicprograms, meeting of course objectives and out comes, and in providing constructive feedback & review on the content delivery.

Teachers Grievance Redressal Committee: Akemi Business School have a Faculty Grievance Redressal Cell.

There are aquate committes formed in AKEMI Business School such

as, Library Committee,Alumni Association,Admission Committee and

Research & Publication Committee: The committee serves to promote research and publication for thebenefit of its members and the profession

File Description	Documents
Paste link for additional information	https://akemibusinessschool.com/
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Akemi Business School Alumni Association has been registered on 12th February, 2019 and is functional. The aims and objectives of the association are as follows:

To reach, engage and serve all alumni and present students by networking with one another to foster intellectual and emotional connection. To serve the need of alumni for leadership, voluntary commitment, goodwill, financial support. To enhance industry academic collaboration and communications including public

relations. To encourage the students for social welfare activities. To organize personality development programs and value addition programs for students. To encourage and help the students for entrepreneurship. To help and promote economically backward students in studies and through scholarships. To help and promote anti-drug, anti-druggist activities. To promote computer literacy by arranging workshops for different classes of society. To publish periodicals for students' interests. To help and guide differently abled through fund rising schemes.

File Description	Documents
Paste link for additional information	https://akemibusinessschool.com/
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Akemi Business School governance is inspired from its Vision and Mission. The organizational structure defines the authority and responsibility structure and functionality Akemi Business School has formed Statutory and Non-statutory committees to work in specific area. Teaching and non-teaching staff are the members of these committees to make decision making more participative. Akemi Business School has prepared Akemi Business School Process Manual which includes all the important processes, timelines, norms and regulations which acts as guideline for employees for working Strategies. The Director, along with the faculty members prepare the academic calendar for the team / year well in advance in order to plan the time table, activities, assessment schedules and value added inputs.

The administrative staff takes care of administrative activities such as, implementation & monitoring of budget as per plan,

issuing of certificates, admission procedures, and submission of documents to university, maintenance of important files & records. Akemi Business School promotes participative decision where various committees are formed for efficient working of the institute. Each working committee works with set of objectives and action plan. The Chairman / Coordinators of each committee are the faculty members / staff who along with the members discuss and plan various aspects related to the scope of the committee.

File Description	Documents
Paste link for additional information	https://akemibusinessschool.com/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Akemi Business School follows committee based structure where committees are formed on the basis of academic and administrative requirements. Each Committee is headed by Chairman, coordinator and members nominated. The objective and functioning of these committees are predetermined. The committee is empowered to decide the course of actions.

1.The discussion regarding the organization of proposed activity taken up in Institutional meeting 2.The faculties are invited to participate in discussion regarding the theme of program. 3.After receiving the themes, a brainstorming session is organized with all the faculty members and a theme is finalized. 4.Once the theme is finalized, roles and responsibilities charter is prepared and roles are democratically assigned according to talent and preference of the faculty members.

File Description	Documents
Paste link for additional information	https://akemibusinessschool.com/
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Akemi Business School has developed a perspective plan on

continuous qualitative teaching process. Further, Management works to elevate the strategic process to increase overall student strength for MBA program. Akemi Business School plans to prepare and submit proposal for obtaining permanent affiliation of the Savitribai Phule Pune University. Akemi Business School plan to strive in achieving status of preferred B-school in jurisdiction of Pune.The strategic planning areas include: 1.Strengthening the research activities by establishing Research Cell which will enable research projects and publications 2.Strengthening industry interaction by signing MOU's on Management Consulting, Internship Opportunities for students as well as faculty members 3.Strengthen Library as a knowledge center equipped with modern reference materials 4.Strengthen the teaching learning experiences by introducing smart classrooms, lecture capturing systems. 5.Strengthen the leadership and innovation culture by initiating Leadership and Innovation Awards 6.Strengthen Institute Social Responsibility by spreading awareness on education, creating education avenues for local incumbents

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	https://akemibusinessschool.com/
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Akemi Business School implements all such decisions taken in the Governing Council and LMC. Meetings along with IQAC all faculty and times students of 2nd year also participate. In LMC & IQAC major institute related decisions are taken and the various sub-committees are formed under the respective Heads / Experts to complete the decided task, exhibiting the decentralization & participative management.LMC/CDC has also given the right of decision to IQAC which takes the student centric activities as per merit. All such IQAC decisions are communicated to LMC/CDC & Governing Council regularly.

File Description	Documents
Paste link for additional information	https://akemibusinessschool.com/
Link to Organogram of the institution webpage	https://akemibusinessschool.com/
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Akemi Business School has a employee friendly welfare facility for its teaching and non teaching staff. Institute offers perfect worklife balance through the welfare measures such as, causal leave, duty leave and advance salary. Institute has cafeteria for the staff to intereact with eachother in a casual manner. This provided in depth discussions on the various academic as well personal aspects. Akemi aslo providesAnnual and Special Increments to its staff.Tie-up with the Life Point Multi-speciality Hospital, Wakad for teaching and non-teaching staff for medical emergency is the added advantange as being a member of Akemi business school.

File Description	Documents
Paste link for additional information	https://akemibusinessschool.com/
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

7

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The appraisal of the staff is done annually in most unbiased manner. To ensure that the staff is involved in his / her own appraisal, Institute implements participative appraisal system as follows:

1.Self-Appraisal : includes information on subjects taught , contribution as committee members , self-ranking on parameters like Subject Knowledge, Teaching skills, Keeping yourself abreast with the latest Development on the subject etc. , SWOT, support received from, Director . The selfappraisal also includes peer review

2.Student appraisal is also an important factor: a detailed feedback on Teacher is received from the students every semester

3.Final Appraisal by Director / Management: These appraisals are then followed by overall assessment by the Director and Management through an Appraisal Meeting and Feedback is given to every incumbent on their performance and further responsibility areas.

The director discusses the appraisal with the concerned faculty for better understanding, improved communication and also to reduce conflict / demotivation in case of non-agreement

Outcome of Appraisal: 1.Financial: Deciding on yearly increments of the incumbents 2.Non-Financial: Identifying potential areas of development - for the upcoming year

File Description	Documents
Paste link for additional information	https://akemibusinessschool.com/
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Akemi Business School conduct regulatory statutory audit. As per the provision of Income Tax Act, we appoint statutory auditor for our institute/ trust. Management compares its budget with balance sheet and the necessary steps towards the same. Internal planning for the coming financial year starts with budgeting. The accounts department takes previous financial year income and expenditure adds 05to 07% rise. Books of accounts are prepared as per statutory requirement and audited annually by external auditor (Chartered Accountant). The institute maintains a strict policy of carrying out an audit process. As per the standard practices, both internal and external audit team check the processes for

standardization of practices on a regular basis. Generally, the expenditure process follows a straight-line process. All the Department are authorized to spend a certain amount of money. If the amount is beyond the limit, then a request is submitted to the Chief Accounts Officer by the Head of Department. Chief Accounts Officer then submits the request to the Director. Director is authorized to sanction expenses of a certain limit. If the request is above the limit, the Director submits the request to the Governing body for final approval.

File Description	Documents
Paste link for additional information	https://akemibusinessschool.com/
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of Funds: The regular fees are deposited by the students at Akemi Business School. All financial concessions from the Government are periodically received and the share of Tuition Fees & other Institution fees get deposited in the Bank Account of the student as per the process of the statutory authorities Utilisation of resources: First priority is given to salary of teaching and non-teaching staff. Then expenses related to student development, academic and teaching are taken care. Then the administrative and other expenses are taken care. After these maintenance and development of infrastructure is taken care of.

File Description	Documents
Paste link for additional information	https://akemibusinessschool.com/
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Dedicated IQAC office with ICT devices and internet is provided, from where all NAAC SSR details was collected and submitted. Apart from this, IQAC has significantly contributed towards institutionalizing the strategies & processes for assurance of quality of Akemi Business School. IQAC monitors all the activities of institution. 1.To keep abreast on good practices in management of industry, IQAC created roadmap to continuously support and encourage participation of faculty in various Syllabus upgradation / implementation workshops / seminars at different levels like University etc. This gives the handson experience of the latest trends, issues etc. to the faculty and results get shared with students in class room. IQAC supports the Internal choice / Elective subjects, so that the students get to learn specialization of their choice. 2.IQAC has made gradual improvement in institution & industry association. 3.IQAC supports strongly Research & Extension activities. It is evident through the number of Research Paper presentation and Ph.D. faculty on the campus. 4.Infrastructure & Resources of institution are kept up to date through the IQAC Quality standards and initiatives over the last few years. IQAC tracks the need for good practices through the regular follow-up with the Management and other stake holders of ABS with keeping student on the top priority.

File Description	Documents
Paste link for additional information	https://akemibusinessschool.com/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC team from its inception in 2017, conducts a semester-wise review of the teaching-learning method. This review process includes teaching pedagogy, the structure of the lecture delivery and knowledge dissemination process and identification of the learning outcome by means of the feedback and performance. Guidelines provided have prominently improved the institutional performance in the training of teaching and learning methods. Here are two areas that have excelled most are: Development of Application based course deliver for peer learning and class activities: More than the application of theory, the IQAC team has suggested faculties to concentrate on developing astrategy that enhances students to apply the knowledge they have gathered through the lecture. The capability of relating or applying the knowledge is what the most expected trait out of a management graduate, and an exceptional leader. The resolution of application-oriented teaching pedagogy was implemented from October 2018. Knowledge is obviously necessary for growth in academics. At the same time, it is also necessary that these knowledges are not only limited to the examination answer sheets or the assignment copies. The reason why the IQAC team suggested a teaching pedagogy through which students understanding is actually applied to resolve a situation. Mock situation activities, simulations, case study discussion and resolution of the issue provides an ample platform where students can apply their understanding of knowledge and apply those understanding to solve a problem.

File Description	Documents
Paste link for additional information	https://akemibusinessschool.com/
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://akemibusinessschool.com/
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

AKEMI Busines School is taking efforts in equilizing gender sensitivity in each and every activity.Akemi Business School apply strict norms toward safety, security, gender sensitivity toward all its staff andstudents. No discriminatory policy is tolerated when it comes to the safety, security, and well-being of astakeholder. The following measures were taken by Akemi Business School authority to deal with themeasures of gender sensitivity, safety, security.

1.A special transportation system is provided to students staying in hostels. 2.A dedicated vehicle is maintained inside the campus for all the staff and students who needimmediate medical attention. 3.If any staff is especially required to stay back for job completion purposes, then pick and dropfacility from home is provided. 4.In the case of staff attending the event of the institution other than normal working days, then pickup and drop from home are provided to the staff.

File Description	Documents
Annual gender sensitization action plan	[0](#)
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	[0](#)

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Akemi Business School have a proper waste management plan Such as-

Solid Waste Management: 1.Recyclable Material: Solid waste that is recyclable is directly given to a local waste management plant. A vehicle collects all recyclable materials from the campus and recyclesthem for further use. 2.Reusable Material: Reusable material such as wooden structure, metal is used for varioussupport works carried out at the institution and hostels.

3. E-waste Management: 1.Obsolete but functional: According to the routine upgradation of IT Policy, a few part and peripherals are discarded from further use. 2.Non-functional parts: Those parts that have become completely non-functional are discarded properly and provided to the local recyclable plant that collects solid wastes. 3.Plastic Free Campus aims to measurably reduce plastic pollution on campus, with a special focus on the reduction and ultimately the elimination of plastic bottles, plastic strawsand utensils, and plastic food packaging. ABS focus on this part and generates awareness about that forall teaching staff, non-teaching staff and students by way of notice and poster. 4.Green landscaping with trees and plants. Greenenvironment which helps student for recognizing need of environment sustainability as wellas generating awareness about today's climate situations.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the   **E. None of the above**

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading   **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Number of activities conducted for promotion of universal values

(Truth, Righteous conduct,Love, Non-Violence and peace); national values, human values, national integration, communal harmonyand social cohesion as well as for observance of fundamental duties during the year. Though due to COVID-19 pandemic limitiations have been observed while conducting physical programs. But institute has focused on implementing activities through virtual mode.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Akemi Business School has celebrated constitution day by celebrating the activities that imparting constitutional values, rights, duties and responsibilities as a Indian citizen. AKEMI has provided constant guidance to the future managers for imbibing the respect towards Indian culture and off course for the constitutional obligations.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	https://akemibusinessschool.com/

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

E. None of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Akemi Business School celebrates national festivals and anniversaries of great Indian personalities to createawareness of National Integration, Patriotism and social responsibilities amongst students and staff. The few of these activities can be mentioned here such as,Republic Day,Independence Day,Teachers Day, Gandhi Jayanti,Dr. Babasaheb Ambedkar Jayanti andChattrapati Shivaji Maharaj Jayanti. All these celebrations are expected to get learning from these great personalities.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Akemi Business School has established "Entrepreneurship Development Cell" to develop institutionalmechanism to create entrepreneurial culture in students. The mission of the EC is to "develop institutionalmechanism to create entrepreneurial culture in Akemi Business School to foster growth of innovation andenhas entrepreneurship amongst the faculty and students".

2.National Level Industry Visits is the second best practice adopted by Akemi Business School.The objective of an industrial visit is to provide an insightregarding internal working of companies. Theoretical knowledge is not enough for a successfulprofessional career. With an aim to go beyond academics, industrial visit provides students a practical perspective of the work place. Though due to outbreak of CORONA local industrial visit has been conducted to facilitate the learning among students.

File Description	Documents
Best practices in the Institutional website	https://akemibusinessschool.com/
Any other relevant information	https://akemibusinessschool.com/

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

KNOWLEDGE EXCHANGE PROGRAMME is the acitivity conducted by Akemi in the areadistinctive to its priority and thrust.The purpose of this program is to match faculty members from Akemi Education Society, Pune and PuneDistrict Education Association, Pune who will collaborate in the partial design for teaching and learning ofa course. Two (02) faculty member are expected to travel to the partner institution for five (5) days in a semester.In the given period, the faculty members will engage a class, meet with other faculty members inorder to discuss future potential projects, give an open lecture to the students, etc. Faculty members arealso expected to organize an academic activity to give their students the opportunity to collaborate.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Being a part of Savitribai Phule Pune University, Pune the Institute has to follow the curriculum structure fixed at the university level. But the effective delivery is in the scope of the Institute. In the year 2019-20 the University has revised the syllabus for the program. The new combination of specializations i.e. major-minor, concurrent evaluation methods were discussed in detail. The subjects were allotted as per the specialization and expertise of the faculties. The micro plans were prepared accordingly by the faculty members in advance. Identification of Slow and advanced learners is done at the start of the semester to take required efforts for attaining the predefined course outcomes. The Covid19 pandemic hampered each and every field and education was not a spared one.. The Institute has responded to this situation spontaneously by shifting lectures to online mode.. When the total lockdown was announced on 24th March, faculties were ready with the mechanism of e-sessions through Skype, Zoomcall etc. From 28th March actual e-sessions were conducted by the faculties on zoomcall effectively. Faculties conducted 182 Live sessions through online mode. 65% Syllabus was covered before lockdown and the remaining 35% Syllabus is completed through this online mode.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	[0](0)

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

AKEMI Plans all the activities according to the academic Calendar. The same has beenuploaded on the website of the Institute to share it with all the stakeholders. The Course

files containing-revised Course Contents, Micro-plan of the course, Research Papers/Case studies, Question Banks and concurrent evaluation methods is prepared by all the faculties. Identification of Slow and advanced learners is done at the start of the semester to take required efforts for attaining the predefined course outcomes. The change in teaching pace and methods is done by the faculty members accordingly.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	[0](0)

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

7

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

267

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Akemi Business School regularly conducts workshops/seminars/ guest lecture to encourage students to take up entrepreneurship, to address gender challenges in the corporate world and to sensitize female studentsabout their safety through organizing workshops. The second-year MBA students have a subject "Managing for Sustainability" whose objectives

includegeneral ethical principles in business, social responsibility and sustainability.Akemi Business School believes in inculcating values through different activities like Swacha Bharat Abhiyaan, tree plantation, blood donation and health awareness session. During the current academic year, Akemi Business School has been conducted various activites apart from the curriculam and syllabus.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

100

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni | **A. All of the above** |

File Description	Documents
URL for stakeholder feedback report	0
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows | **B. Feedback collected, analyzed and action has been taken** |

File Description	Documents
Upload any additional information	View File
URL for feedback report	0

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

100

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

32

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Akemi Business School believes in developing all the students and thus emphasizes on assessing theirlearning levels depending on students' percentage in both, the qualifying degree and entrance exam. Foridentifying the slow learners, the director has approved MBA Entrance Exam as cut-off level.Consequently, slow learners are given the extra classes with counselling and re-clarifying the doubts onrequired topics. Akemi also encourages the slow learner students to opt for basic courses provided in the curriculam itself. In Akemi Business School, a counsellor (Mentor) also helps in analysing the cause of lowperformance of slow learners and guides in remedial actions at personal level students. This method ensures dignity of the slow learner students. Basically MBA program is open for all graduates thus most specifically engineering and science background students get stucked with basic understanding of the concepts.Similarly, advanced learners are also identified on the basis of students' performance in onlineexamination (Students obtaining first 10 positions). Advanced learners are encouraged to attend advane level of courses to nourish their talent. The MBA curriculam has a provision to count these academic credits for the students and this will be accommodated in the MBA marksheet.

File Description	Documents
Paste link for additional information	https://akemibusinessschool.com/
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
158	**15**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Based on the students level and the mix of the various academic background appropriate teaching pedagogy has been used by the respective faculty members. Akemi business schoool provides freedom to the faculties in this case to adopt effective teaching methodology. Though most possible way of powerpoint presentations, case works, live projects and group discussion is frequently used in the teaching methodology. The selection of case studies for discussion as well as examples selected are completely in consideration of the students academic learning level. Thus Akemi business school is commited to provide healthy teaching and learning methodology keeping students at central position to enhance transformation of the students to become industry leaders.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	https://akemibusinessschool.com/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled classroom as a means to use enhanced

technology for enabling effective teaching delivery. This teaching method also enables the teacher to give a quick review regarding theearlier classes (whenever needed) and helps them in following time management with effective learning environment. It is not only the Power point presentatioon but the exact blend of auido visual material for impacting learning of the specific phenomena of the students. For example, marketing professor shows adverts of different brands and tries to connect the strategic marketing practices adopted by the different brands in same industry. The communication skills also enhanced by screening various ted talk shows. This perfect blend proov to be the increased understanding of English language and symulteniously provide cueerent trends in various sectors.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

15

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	*View File*
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	*View File*

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

49.5

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	*View File*

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

At the institutional level, the learning process of students is tracked through the Continuous InternalEvaluation (CIE) which is extended for the period of whole academic session. Academic calendar providesthe schedule of the assessment criteria. The assessment process is spread in the form of class tests,assignments, open book test, case study, internal exam and presentations. Students are given feedbackabout their individual performance and given inputs on how to improve. The result is also communicatedto academic coordinator and the Director. Any doubt raised by the students with regards to the internal assessment is solved by systematic process. Initially student reach to the specific subject teacher and try to get proper justification on the performance. If it is not satisfactorily appealed to the students then he/she may write application letter to the director. With the natural justice method director investigates issue by hearing the students arguements and then resolve the issue to ensure win win situaion without hampering students' academic career.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://akemibusinessschool.com/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

As stated earlierStudents are given feedbackabout their individual performance and given inputs on how to improve. The result is also communicatedto academic coordinator and the Director. Any doubt raised by the students with regards to the internal assessment is solved by systematic process. Initially student reach to the specific subject teacher and try to get proper justification on the performance. If it is not satisfactorily appealed to the students then he/she may write application letter to the director. With the natural justice method director investigates issue by hearing the students arguements and then resolve the issue to ensure win win situaion without hampering students' academic career.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://akemibusinessschool.com/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

MBA syllabus provided by the SPPU Universith is itself accommodated with the program specific outcomes as well as it is accompanied time course specific outcomes classified into six indicators such as, remember, analyse, apply, critical understanding etc. The rubrix method is adopted by the institute to make sure all the program outomes and course oputcomes are attended students wise by the institute. The analytical conclusion on the outcomes are displayed on the website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://akemibusinessschool.com/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

It is routine practice in the institute to evaluate attainment of the programme outcomes and course outcomes regularly. This evaluation has been conducted by each faculty for his/her specific subject. Student wise analysis is carried out for understanding attainment level. This has ensured that the MBA programme is not only accomplishment of the syllabus but it is the tool for complete transformation of the students. To assess this complete transformation analysis of outcome is made.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://akemibusinessschool.com/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination

during the year

`75`

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	<u>https://akemibusinessschool.com/</u>

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>www.akemi.edu.in</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

`0`

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	[0](#)

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Akemi Business School has created Entrepreneurship Development Cell and Research Cell for makingsound innovative eco-system so as to transfer the business as well as research knowledge among thestudents.The Entrepreneurship Development cell is formulated for improving the entrepreneurial skills among thestudents. We have decided to organize EntrepreneCurship Wakefulness Camps, EntrepreneurshipEnhancement and Faculty Development Programmes for this batch to address students andteachers.Research Cell at Akemi Business School has created dedicated department of research for promoting andfacilitating research among students and faculty. Akemi Business School enable researchers to accomplishsuperiority in their work, and eventually, interpret vision of creation of knowledge for the benefit of the Society into realism. Akemi Business School faculty members are active

and regular participants in national& international conferences. They present papers in international journals and national journal for theimprovement of their research acumen and knowledge.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://akemibusinessschool.com/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

9

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://akemibusinessschool.com/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website

during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Akemi business school is always intended to provide extended experential learning to students through organizing extended activities. Intereational Yoga Day is organized and celebrated in the institute in which 22 students have participated. Apart from this Akemi Business School also organized Tree plantation drive in collboration with DTE. The most significant activity can be mentioned here is that 50 Akemi students have provided home based mask preparation training in the community. Plastic waste need to be controlled and this will surely achieved only by raising awareness in the community. Thus Akemi students has put their efforts in positively providing awareness in the community for minimising the plastic waste.

File Description	Documents
Paste link for additional information	https://akemibusinessschool.com/
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

160

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

6

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Akemi Business School has adequate infrastructure which fulfils perquisite requirements of statutory body. Akemi Business School have total four (04) classrooms out of which all have LCD Projectors, Networked PC, Internet Access, Wi-Fi facilities, MS Office and related software having approx 285 sqm carpet area. Akemi Business School have 79 computers with internet facility. 60 computers are provided for the students in the computer lab. The carpet area of Computer lab is 224.11 sqm with seminar hall having area of 136.50 sqm along with ICT facilities. It has well equipped Library with learning materials such as journals, e-books etc. As per the new syllabus books are made available for various subjects.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://akemibusinessschool.com/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Akemi Business School understands the need of healthy and competitive attitude with sound mind. A good manager should be individual as well as team player. It is done as a part of development along with yoga and in-door games. Institution students have participated at all competitive sports at university, district/state and national level. Akemi Business

School has a dedicated open playground of 375 sqm to promote outdoor sports like volley ball, kabbadi, kho-kho and a dedicated boys / girls room having indoor sport facility like table tennis, chess, carom etc. Regular cultural activities are celebrated to experience oneness amongst students though freshers welcoming, farewell, yoga day, international women day, state and national festivals. Institution has a dedicated auditorium with 100 seating capacity.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://akemibusinessschool.com/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://akemibusinessschool.com/facilities/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

907795

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Akemi Business School use automated integrated library management system. Autolib NG software and is partially automated. Akemi Business School has initiated the use of Autolib NG software and this software help users for searching books. User can search the library resources as per follows: Advance Search: The searching can be done with various combinations such as Title, Author, Publication Keywords, Class number and Accession number General Search: Title, Author, Publication, Keywords. Accession Search: Search can also be done through the accession numbers without remembering the title or author of the book. This facilitates fast & accurate searching. Reports: This is an important component of the integrated Library Management System (ILMS)Autolib NG which helps to generate various reports. This will help in maintaining optimum stock of the concerned resources and tracking of the library resources.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	https://akemibusinessschool.com/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**C. Any 2 of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.18

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

35

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Akemi Business School campus computers are well connected with LAN, Wi-Fi and internet connectivity with 50MBPS.Wi-Fi and internet access is available for the staff and students. Classrooms are accessible with internet through LAN and Wi-Fi. Computer lab in-charge takes care of regular software and

hardware maintenance. Wi-Fi facility updating is decided on the basis of total strength of the students and faculties in institute. Akemi Business School maintains security for accessing the network and also limited sites which can be operated. Students can use this facility only foreducation purpose.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://akemibusinessschool.com/

4.3.2 - Number of Computers

75

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	**B. 30 - 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

907795

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Akemi Business School has well developed mechanism for maintenance of the facility. All physical facilities likeClassrooms and Computers are made available to students. Akemi Business School keeps the record for maintaining and utilizing physical facilities, academic facilities and support facilities. Classrooms, boards and furniture facilities are utilized regularly by the students. Provision of budget for library maintenance is provided by college management. Akemi Business School have maintenance department for the building maintenance. Maintenance regarding carpentry, plumbing, civil, electrician, gardening, sports work is carried out maintenance department from outsourced local vendors. Administration plans and takes decision on major infrastructure issues like painting, infrastructure changes to meet the University requirement. The procedure of daily cleaning, maintenance is followed and looked after by the housekeeping. Staff members are assigned duties to see that the instruments are maintained properly. Institution has a generator / backup system for any electricity supply failure or voltage fluctuation. Daily cleaning activity is scheduled for the cleanliness of the campus. Pure and safe water supply at prominent places adequate number of water reservoirs is there in place. These water reservoirs are well maintained so that they confirm to the standards of hygiene and safety enforced.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://akemibusinessschool.com/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

160

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and	**A. All of the above**

hygiene) ICT/computing skills

File Description	Documents
Link to Institutional website	https://akemibusinessschool.com/
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

5

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

160

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

16

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

1

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Akemi Business School have formed various committees like Anti-ragging Committee, Internal Complaint Committee, Training and

Placement Committee, Student Grievance Committee, Cultural Committee, Alumni Committee, Women Grievance Committee etc. The responsibilities of these committees include developing educational and community initiatives, the planning of various social events, addressing student concerns.

The Cultural Committee: - The Committee is responsible for the smooth conduction of various events organized in Akemi Business School throughout the academic year.

Training and Placement Committee: This committee is responsible for building and strengthening corporate relations and facilitating the placement process including Summer Internship and Final Placement

Anti-ragging Committee: - The committee has been constituted for the prohibition and prevention of ragging by the students whether by words spoken or written or by an act on freshers

Academic Committee – This Committee is responsible for keeping track of the progress of the academicprograms, meeting of course objectives and out comes, and in providing constructive feedback & review on the content delivery.

Teachers Grievance Redressal Committee: Akemi Business School have a Faculty Grievance Redressal Cell.

There are aquate committes formed in AKEMI Business School such as, Library Committee,Alumni Association,Admission Committee and

Research & Publication Committee: The committee serves to promote research and publication for thebenefit of its members and the profession

File Description	Documents
Paste link for additional information	https://akemibusinessschool.com/
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the

Institution participated during the year

5

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Akemi Business School Alumni Association has been registered on 12th February, 2019 and is functional. The aims and objectives of the association are as follows:

To reach, engage and serve all alumni and present students by networking with one another to foster intellectual and emotional connection. To serve the need of alumni for leadership, voluntary commitment, goodwill, financial support. To enhance industry academic collaboration and communications including public relations. To encourage the students for social welfare activities. To organize personality development programs and value addition programs for students. To encourage and help the students for entrepreneurship. To help and promote economically backward students in studies and through scholarships. To help and promote anti-drug, anti-druggist activities. To promote computer literacy by arranging workshops for different classes of society. To publish periodicals for students' interests. To help and guide differently abled through fund rising schemes.

File Description	Documents
Paste link for additional information	https://akemibusinessschool.com/
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Akemi Business School governance is inspired from its Vision and Mission. The organizational structure defines the authority and responsibility structure and functionality Akemi Business School has formed Statutory and Non-statutory committees to work in specific area. Teaching and non-teaching staff are the members of these committees to make decision making more participative. Akemi Business School has prepared Akemi Business School Process Manual which includes all the important processes, timelines, norms and regulations which acts as guideline for employees for working Strategies. The Director, along with the faculty members prepare the academic calendar for the team / year well in advance in order to plan the time table, activities, assessment schedules and value added inputs.

The administrative staff takes care of administrative activities such as, implementation & monitoring of budget as per plan, issuing of certificates, admission procedures, and submission of documents to university, maintenance of important files & records. Akemi Business School promotes participative decision where various committees are formed for efficient working of the institute. Each working committee works with set of objectives and action plan. The Chairman / Coordinators of each committee are the faculty members / staff who along with the members discuss and plan various aspects related to the scope of the committee.

File Description	Documents
Paste link for additional information	https://akemibusinessschool.com/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Akemi Business School follows committee based structure where committees are formed on the basis of academic and administrative requirements. Each Committee is headed by Chairman, coordinator and members nominated. The objective and functioning of these committees are predetermined. The committee is empowered to decide the course of actions.

1.The discussion regarding the organization of proposed activity taken up in Institutional meeting 2.The faculties are invited to participate in discussion regarding the theme of program. 3.After receiving the themes, a brainstorming session is organized with all the faculty members and a theme is finalized. 4.Once the theme is finalized, roles and responsibilities charter is prepared and roles are democratically assigned according to talent and preference of the faculty members.

File Description	Documents
Paste link for additional information	https://akemibusinessschool.com/
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Akemi Business School has developed a perspective plan on continuous qualitative teaching process. Further, Management works to elevate the strategic process to increase overall student strength for MBA program. Akemi Business School plans to prepare and submit proposal for obtaining permanent affiliation of the Savitribai Phule Pune University. Akemi Business School plan to strive in achieving status of preferred B-school in jurisdiction of Pune.The strategic planning areas

include: 1.Strengthening the research activities by establishing Research Cell which will enable research projects and publications 2.Strengthening industry interaction by signing MOU's on Management Consulting, Internship Opportunities for students as well as faculty members 3.Strengthen Library as a knowledge center equipped with modern reference materials 4.Strengthen the teaching learning experiences by introducing smart classrooms, lecture capturing systems. 5.Strengthen the leadership and innovation culture by initiating Leadership and Innovation Awards 6.Strengthen Institute Social Responsibility by spreading awareness on education, creating education avenues for local incumbents

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://akemibusinessschool.com/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Akemi Business School implements all such decisions taken in the Governing Council and LMC. Meetings along with IQAC all faculty and times students of 2nd year also participate. In LMC & IQAC major institute related decisions are taken and the various sub-committees are formed under the respective Heads / Experts to complete the decided task, exhibiting the decentralization & participative management.LMC/CDC has also given the right of decision to IQAC which takes the student centric activities as per merit. All such IQAC decisions are communicated to LMC/CDC & Governing Council regularly.

File Description	Documents
Paste link for additional information	https://akemibusinessschool.com/
Link to Organogram of the institution webpage	https://akemibusinessschool.com/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Akemi Business School has a employee friendly welfare facility for its teaching and non teaching staff. Institute offers perfect worklife balance through the welfare measures such as, causal leave, duty leave and advance salary. Institute has cafeteria for the staff to intereact with eachother in a casual manner. This provided in depth discussions on the various academic as well personal aspects. Akemi aslo providesAnnual and Special Increments to its staff.Tie-up with the Life Point Multi-speciality Hospital, Wakad for teaching and non-teaching staff for medical emergency is the added advantange as being a member of Akemi business school.

File Description	Documents
Paste link for additional information	https://akemibusinessschool.com/
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	*View File*

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

7

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	*View File*

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The appraisal of the staff is done annually in most unbiased manner. To ensure that the staff is involved in his / her own appraisal, Institute implements participative appraisal system as follows:

1.Self-Appraisal : includes information on subjects taught , contribution as committee members , self-ranking on parameters like Subject Knowledge, Teaching skills, Keeping yourself abreast with the latest Development on the subject etc. , SWOT, support received from, Director . The selfappraisal also includes peer review

2.Student appraisal is also an important factor: a detailed feedback on Teacher is received from the students every semester

3.Final Appraisal by Director / Management: These appraisals are then followed by overall assessment by the Director and Management through an Appraisal Meeting and Feedback is given to every incumbent on their performance and further responsibility areas.

The director discusses the appraisal with the concerned faculty for better understanding, improved communication and also to reduce conflict / demotivation in case of non-agreement

Outcome of Appraisal: 1.Financial: Deciding on yearly increments of the incumbents 2.Non-Financial: Identifying potential areas of development - for the upcoming year

File Description	Documents
Paste link for additional information	https://akemibusinessschool.com/
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Akemi Business School conduct regulatory statutory audit. As per the provision of Income Tax Act, we appoint statutory auditor for our institute/ trust. Management compares its budget with balance sheet and the necessary steps towards the same. Internal planning for the coming financial year starts with budgeting. The accounts department takes previous financial year income and expenditure adds 05to 07% rise. Books of accounts are prepared as per statutory requirement and audited annually by external auditor (Chartered Accountant). The institute maintains a strict policy of carrying out an audit process. As per the standard practices, both internal and external audit team check the processes for standardization of practices on a regular basis. Generally, the expenditure process follows a straight-line process. All the Department are authorized to spend a certain amount of money. If the amount is beyond the limit, then a request is submitted to the Chief Accounts Officer by the Head of Department. Chief Accounts Officer then submits the request to the Director. Director is authorized to sanction expenses of a certain limit. If the request is above the limit, the Director submits the request to the Governing body for final approval.

File Description	Documents
Paste link for additional information	https://akemibusinessschool.com/
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers

during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of Funds: The regular fees are deposited by the students at Akemi Business School. All financial concessions from the Government are periodically received and the share of Tuition Fees & other Institution fees get deposited in the Bank Account of the student as per the process of the statutory authorities Utilisation of resources: First priority is given to salary of teaching and non-teaching staff. Then expenses related to student development, academic and teaching are taken care. Then the administrative and other expenses are taken care. After these maintenance and development of infrastructure is taken care of.

File Description	Documents
Paste link for additional information	https://akemibusinessschool.com/
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Dedicated IQAC office with ICT devices and internet is provided, from where all NAAC SSR details was collected and submitted. Apart from this, IQAC has significantly contributed towards institutionalizing the strategies & processes for assurance of quality of Akemi Business School. IQAC monitors all the activities of institution. 1.To keep abreast on good

practices in management of industry, IQAC created roadmap to continuously support and encourage participation of faculty in various Syllabus upgradation / implementation workshops / seminars at different levels like University etc. This gives the handson experience of the latest trends, issues etc. to the faculty and results get shared with students in class room. IQAC supports the Internal choice / Elective subjects, so that the students get to learn specialization of their choice. 2.IQAC has made gradual improvement in institution & industry association. 3.IQAC supports strongly Research & Extension activities. It is evident through the number of Research Paper presentation and Ph.D. faculty on the campus. 4.Infrastructure & Resources of institution are kept up to date through the IQAC Quality standards and initiatives over the last few years. IQAC tracks the need for good practices through the regular follow-up with the Management and other stake holders of ABS with keeping student on the top priority.

File Description	Documents
Paste link for additional information	https://akemibusinessschool.com/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC team from its inception in 2017, conducts a semester-wise review of the teaching-learning method. This review process includes teaching pedagogy, the structure of the lecture delivery and knowledge dissemination process and identification of the learning outcome by means of the feedback and performance. Guidelines provided have prominently improved the institutional performance in the training of teaching and learning methods. Here are two areas that have excelled most are: Development of Application based course deliver for peer learning and class activities: More than the application of theory, the IQAC team has suggested faculties to concentrate on developing astrategy that enhances students to apply the knowledge they have gathered through the lecture. The capability of relating or applying the knowledge is what the most expected trait out of a management graduate, and an exceptional leader. The resolution of application-oriented teaching pedagogy was implemented from October 2018. Knowledge

is obviously necessary for growth in academics. At the same time, it is also necessary that these knowledges are not only limited to the examination answer sheets or the assignment copies. The reason why the IQAC team suggested a teaching pedagogy through which students understanding is actually applied to resolve a situation. Mock situation activities, simulations, case study discussion and resolution of the issue provides an ample platform where students can apply their understanding of knowledge and apply those understanding to solve a problem.

File Description	Documents
Paste link for additional information	https://akemibusinessschool.com/
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://akemibusinessschool.com/
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

AKEMI Busines School is taking efforts in equilizing gender sensitivity in each and every activity.Akemi Business School apply strict norms toward safety, security, gender sensitivity toward all its staff andstudents. No discriminatory policy is tolerated when it comes to the safety, security, and well-being of astakeholder. The following measures were taken by Akemi Business School authority to deal with themeasures of gender sensitivity, safety, security.

1.A special transportation system is provided to students staying in hostels. 2.A dedicated vehicle is maintained inside the campus for all the staff and students who needimmediate medical attention. 3.If any staff is especially required to stay back for job completion purposes, then pick and dropfacility from home is provided. 4.In the case of staff attending the event of the institution other than normal working days, then pickup and drop from home are provided to the staff.

File Description	Documents
Annual gender sensitization action plan	0
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	0

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation   Use of LED bulbs/ power efficient equipment | **C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Akemi Business School have a proper waste management plan Such as-

Solid Waste Management: 1.Recyclable Material: Solid waste that is recyclable is directly given to a local waste management plant. A vehicle collects all recyclable materials from the campus and recyclesthem for further use. 2.Reusable Material: Reusable material such as wooden structure, metal is used for varioussupport works carried out at the institution and hostels.

3. E-waste Management: 1.Obsolete but functional: According to the routine upgradation of IT Policy, a few part and peripherals are discarded from further use. 2.Non-functional parts: Those parts that have become completely non-functional are discarded properly and provided to the local recyclable plant that collects solid wastes. 3.Plastic Free Campus aims to measurably reduce plastic pollution on campus, with a special focus on the reduction and ultimately the elimination of plastic bottles, plastic strawsand utensils, and plastic food packaging. ABS focus on this part and generates awareness about that forall teaching staff, non-teaching staff and students by way of notice and poster. 4.Green landscaping with trees and plants. Greenenvironment which helps student for recognizing need of environment sustainability as wellas generating awareness about today's climate situations.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Number of activities conducted for promotion of universal values (Truth, Righteous conduct,Love, Non-Violence and peace); national values, human values, national integration, communal harmonyand social cohesion as well as for observance of

fundamental duties during the year. Though due to COVID-19 pandemic limitiations have been observed while conducting physical programs. But institute has focused on implementing activities through virtual mode.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Akemi Business School has celebrated constitution day by celebrating the activities that imparting constitutional values, rights, duties and responsibilities as a Indian citizen. AKEMI has provided constant guidance to the future managers for imbibing the respect towards Indian culture and off course for the constitutional obligations.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	https://akemibusinessschool.com/

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**E. None of the above**

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Akemi Business School celebrates national festivals and anniversaries of great Indian personalities to createawareness of National Integration, Patriotism and social responsibilities amongst students and staff. The few of these activities can be mentioned here such as,Republic Day,Independence Day,Teachers Day, Gandhi Jayanti,Dr. Babasaheb Ambedkar Jayanti andChattrapati Shivaji Maharaj Jayanti. All these celebrations are expected to get learning from these great personalities.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Akemi Business School has established "Entrepreneurship Development Cell" to develop institutionalmechanism to create entrepreneurial culture in students. The mission of the EC is to "develop institutionalmechanism to create entrepreneurial culture in Akemi Business School to foster growth of innovation andenhas entrepreneurship amongst the faculty and students".

2.National Level Industry Visits is the second best practice adopted by Akemi Business School.The objective of an industrial visit is to provide an insightregarding internal working of companies. Theoretical knowledge is not enough for a successfulprofessional career. With an aim to go beyond academics, industrial visit provides students a practical perspective of the work place. Though due to outbreak of CORONA local industrial visit has been conducted to facilitate the learning among students.

File Description	Documents
Best practices in the Institutional website	https://akemibusinessschool.com/
Any other relevant information	https://akemibusinessschool.com/

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

KNOWLEDGE EXCHANGE PROGRAMME is the acitivity conducted by Akemi in the areadistinctive to its priority and thrust.The purpose of this program is to match faculty members from Akemi Education Society, Pune and PuneDistrict Education Association, Pune who will collaborate in the partial design for teaching and learning ofa course. Two (02) faculty member are expected to travel to the partner institution for five (5) days in a semester.In the given period, the faculty members will engage a class, meet with other faculty members inorder to discuss future potential projects, give an open lecture to the students, etc. Faculty members arealso expected to organize an academic activity to give their students the opportunity to collaborate.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

Due to COVID-19 this year we could not conducted much activities but in the next year once the situation will be regular we have planned activities as mentioned below-

1. Organizing outbound induction program

2. Guest lectures / seminars and FDPs

3. Policy makling for faculty development and participation in reserch confernece and PhD preparation.

4. Motivational schjemes for research paper publication

5. Seminar on Gender equality and Anti-Sexual Harrassment programs

6. Skill development programs for students